

Applied Physics Seminars – hösten 2019.

Datum/ tid	Sal bokad mellan	Bokad sal	Ansvarig
2019-08-29	09.00-11.00	FB55	Biomedicinsk fysik och röntgenfysik
2019-09-12	09.00-10.00	FA31	Biofysik
2019-09-26	09.00-11.00	FB42	Kvant- och biofotonik
2019-10-10	09.00-11.00	FB42	Nanostrukturfysik
2019-10-24	09.00-11.00	FB42	Laserfysik
2019-11-07	09.00-11.00	FB42	Biomedicinsk fysik och röntgenfysik
2019-11-21	09.00-11.00	FB42	Biofysik
2019-12-05	09.00-11.00	FB42	Kvant- och biofotonik

Avdelningschefen är ansvarig för att avdelningen tillhandlahåller en talare enligt schemat ovan.

Deadlines:

Speaker, affiliation, title och abstract ska vara Madeleine tillhanda 8 dagar innan seminariet.

2 påminnelser kommer att skickas till avdelningschef. Den första 1 månad innan inbjudan skickas ut och den andra 1 vecka innan inbjudan skickas ut.

Seminariet kan annonseras tidigare på Aphys hemsida om speaker, affiliation, title och abstract har mejlats innan deadline.

Rörande resor och extra seminarier finns följande i de riktlinjer som togs på ledningsgruppen 2018:

Scheduled and extra seminars

The Applied Physics seminars are held every other Thursday, uneven weeks, between 09.15-10.00 with coffee from 09.00. These times are to be considered as fixed and should not be changed.

Each seminar starts with an introduction of the speakers by the host or head of unit. This leaves a total of 40 minutes for the actual talk, optimally with about 35 minutes of presentation and 5 minutes for discussion.

In case a research unit has a visitor that would be interested in giving a seminar outside the normal date and time, an extra Applied Physics seminar can be announced. In such cases Applied Physics will only pay for the room but the unit will have to cover any other costs.

Practical arrangements:

- Email invitations, reminders and announcements on the AlbaNovas website are handled by Madeleine Sidoli (msidoli@kth.se)
- Air travel, local travel (to and from airport) and hotel (maximum one night) is booked by Madeleine Sidoli (msidoli@kth.se), and is covered by the Applied Physics seminar budget. The budget allows for a maximum amount spent on travel and accommodation of 7500SEK/seminar
- Representation should be moderate, and obviously has to follow all regulations. The Applied Physics seminar budget can cover a cost for a lunch or a dinner of up to 1000SEK/seminar